



TENDER DOCUMENTS

Labs Misc Items

NUTECH/SCM/Labs Misc Items-2019/TD-104

NATIONAL UNIVERSITY OF TECHNOLOGY

TENDER NOTICE

National University of Technology (NUTECH)

NUTECH/SCM/Labs Misc Items-2019/TD-104

Sealed bids are invited from Government / FBR Registered Firms for the procurement of Misc items for NUTECH Labs.

1. Tender documents containing terms & conditions and detailed specifications of items can be downloaded from NUTECH website "<https://nutech.edu.pk/d-p.php>" w.e f **27 December 2019**.
2. Quotations shall be submitted as per requirement of the tender documents.
3. Bidders will be required to submit bank draft/PO equal to 5% of quoted value as Bid Bond in favor of National University of Technology (NUTECH).
4. Sealed bids with detailed specification should reach on the following address latest by **1030 hours on 14 Jan 2020**. Late submission will not be entertained.
5. Bids will be opened at **1100 hours on 14 Jan 2020 at SCM Office**.
6. Project is to be completed in **15 days** from the date of award of contract.
7. Submit Rs 1500/- as Tender fee in favour of NUTECH HBL account: **NUTECH Tendering and contracts, 5037- 7000210755**. Please attach bank receipt with technical offer. Offers will not be entertained without payment of processing fee.

Deputy Director (Supply Chain Management Office)
NATIONAL UNIVERSITY OF TECHNOLOGY (NUTECH) UPROAD, SECI-12,
ISLAMABAD
Tel: 0092-51-5476768, Ext: 178



NATIONAL UNIVERSITY OF TECHNOLOGY

SUPPLY CHAIN MANAGEMENT OFFICE

INVITATION TO TENDER

Submission Date/Time 14 Jan 2020 at 1030 hours

1. NUTECH desires to procure the list of item(s)/Store(s) as per **Annexure-A**. Interested bidders are requested to send their bids through courier or deliver at NUTECH under two separate sealed envelopes (placed together in third envelope), marked clearly, "**Technical Offer**" and "**Commercial Offer**", respectively to the undersigned, latest by or before above mentioned due date. If due to any unforeseen circumstances, NUTECH establishment remains closed, then the last date of submission will be extended to next working day.

2. Please also note that Technical Offer should contain only Annexes-A & B duly filled in (supported with relevant technical literature /details/ catalogues etc) and receipt of tender processing fee. Commercial Offer will contain Annexure-C and bid bond (Duly mentioned and placed in separate envelope). Please ensure no space is left blank in the annexes.

3. Following must be noted for this IT (Invitation to Tender):-
 - a. 2 x copies of technical offer are to be provided.
 - b. Annexes A, B and C must be signed and stamped. Attach only relevant documents.
 - c. Please complete all document as per given format. Do not use your format or letter head. Offer may be rejected if given format is not followed.
 - d. Validity of offer will be 90 days.
 - e. Delivery period will be 15 days from the date of award of contract.
 - f. The firm should provide point to point acceptance of each clause of IT and special instructions attached with IT.
 - g. Color scheme for mentioned items will be strictly followed.
 - h. Bidders must provide pictures of equipment it will provide. Detail literature, dimension and pictures are required for technical scrutiny. Decision of technical evaluation board will be final and binding on all participating firms. Bidders can visit NUTECH for site/installation

requirement

- i. Items/eqpt once awarded will only be accepted as per agreed in contract. No variation will be accepted at the time of delivery.
- j. Firm will render a certificate with technical offer that firm is neither defaulter nor blacklisted by any Government / semi Government organization directly or indirectly.
- k. Commercial Offer must be accompanied with a Bid Bond in agreement of faithful compliance of the conditions of Contract/Purchase Order. This amount will be equivalent to 5% of the total quoted value. In case of non-acceptance of any offer, the Bid Bond will be returned to the bidder by fastest possible means. The Bid Bond amount submitted by the successful bidder will however be refunded on effective termination of Contract/ Purchase Order. (The Bid Bond will be forfeited in case of default by the bidder from his commitments made through his offer). Submission of Bid Bond is mandatory; otherwise your offer will be rejected.
- l. Rates should be quoted on Free Delivery basis at NUTECH Islamabad.
- m. Bid Bond may be used as performance guarantee till the delivery of stores, otherwise separate performance guarantee valued at 5 % of contract will be submitted by successful firm till stores are delivered and inspected
- n. The stipulated delivery period should be strictly adhered to. Any anticipated delay that is beyond the control of Seller will be informed (in writing) well in advance of the expiry of the due date of the activity along with reasons thereof, requesting for the grant of extension in delivery period. If the Seller fails to do so, or the Buyer is not convinced with the rationale provided by the Seller, Liquidated Damages up to/at 2% per month or part thereof, will be imposed. However, the maximum limit of the Liquidated Damages will not exceed 10% of the contract value, in any way.
- o. If even after applicability of 10% LD, the Seller fails to deliver the required stores, the Buyer will be at liberty to procure the stores from an alternate source, on the Seller's "Risk & Cost". In that case, the Seller will be bound to make payment to the new source through NUTECH
- p. NUTECH reserves the right to cancel the Contract without assigning any reason whatsoever during its currency / execution / after placement, if the firm is found to be involved in any dubious activity, litigation, lacking to meet contractual obligations with the purchaser or is blacklisted with any other Public procurement agency. No claims / loss / damage of whatsoever nature shall be entertained and NUTECH's decision in this regard will be final and binding on the Supplier / Seller.

- q. An appropriate amount may be paid for mobilization against Bank Guarantee/CDR/Demand Draft/Pay Order.
- r. Partial payment/partial delivery allowed.
- s. Firms with previous pending business with NUTECH may not be considered for award of this tender.

4. We reserve the rights to accept or reject any or all tenders as a whole or in part without assigning any reason whatsoever. The decision in this regard will be firm, final and binding on all bidders.

DD (Supply Chain Management)



NATIONAL UNIVERSITY OF TECHNOLOGY

SUPPLY CHAIN MANAGEMENT OFFICE

TECHNICAL OFFER

Annex A

User Reference No **NUTECH/SCM/Lab Items -2019/TD-104**

Technical Specification

Ser	Items	Description	A/U	Country of Origin	Qty Req	Bidder Compliance			Tech Scrutiny to be done by user	
						Yes	No	Alternate	Accepted	Rejected
						Reason of Rejection				
1.	Supply and Fixing of Electronics Work Bench	<p>Description: Double story electronics workbenches (sample picture attached as Annex. 'A'). Architecture of 1st story: Width 2', length 6', height 2'6"(measured form ground). Architecture of 2nd story: width 1', length 6", height 1'8" (measured from base of 1st story). 6 European sockets and 4 multipurpose sockets installed at back edge, 1x plug (100Amp) on the side for internal wiring to electrocute sockets (Female should be Fixed and male should be provided along with each workbench. Socket Picture is attached along with sample picture at annex A(i))</p>	No	Any	10					

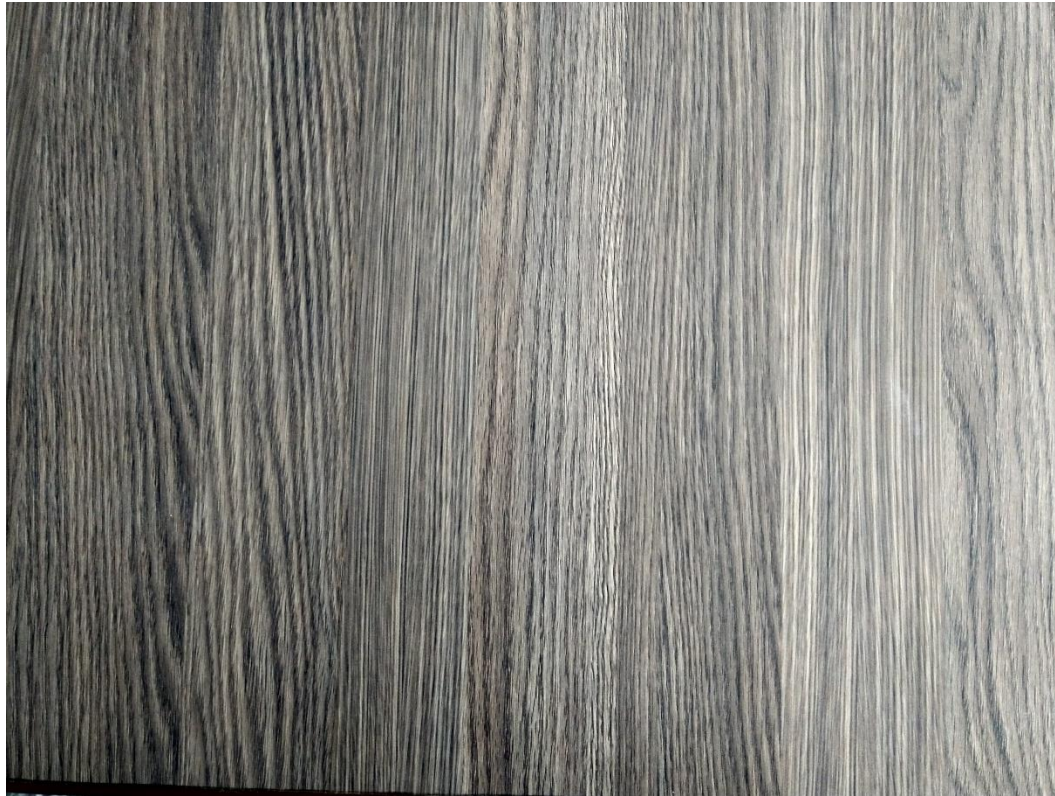
		Color scheme should be as per Annex "A(i)". Specifications: All sockets=10Amp sockets for single phase supply, Electrostatic discharge sheet fixed over the surface of workbench. Top of the tables should be wooden.							
2.	Supply and fixing of SS rack with single channel	Single channel that can be adjustable. -Pillars: Laminated 14 Gauge (Maximum) -Shelves: Laminated 21 Gauge (Maximum) -Load Bearing Capacity: 50Kg -2 Feet Channel that can accommodate 170 feet whole length -Color: Dark Brown (Sample picture attached as Annex "A(ii)")	Length= Feet	Any	170				
3.	Cupboards for Tools/Publications at Lab Store with dimensions (W11'*L14'-7"*H 12') including installation	Steel frame with shelves and sliding doors. Design as per picture attached Colour:- Grey/Light Blue Material:- Stainless Steel with sheet thickness Gauge not more than 16 . Independent internal locking system for each compartment Approximate Size W 2' * L 7' * H 9'. Vendor must visit the store for measuring exact dimensions	No	Any	05				

		due to structural columns which may have to be catered for. Railing should be of high quality, Noise free and self-lubricated type. Picture attached at Annex 'A(iii)'							
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Instl/Assy/Commissioning Req	Yes ✓	No	Contract with OEM/Supplier	Yes		No	
Performance Bond Req	Yes ✓	No	Offer Req for Package Deal	Yes		No ✓	
Note: (If any)			Warranty req and Duration	Yes		No	
List of "Additional Req may be" sent to procurement office, immediately							
Maint Spare Req	Yes	No ✓	Essentially Running spare req	Yes		No ✓	
Pub/Lit Req	Yes ✓	No	Req of Cert for test data results	Yes ✓		No	
Trg Req	Local ✓	Foreign	Req of Calibration	Yes ✓		No	
Note: Tick relevant box							



Electronics Work Bench (For Design Reference only)
(Demand item No. 01)



For color scheme reference.
(For Demand item No. 01)



SS Rack with Single channel (For Design Reference only)
(Demand item No. 02)



Cupboard for Tools at Lab Store (For Design Reference only)
(Demand Item No. 03)



NATIONAL UNIVERSITY OF TECHNOLOGY
SUPPLY CHAIN MANAGEMENT OFFICE

TECHNICAL OFFER

Annex B

User Reference No **NUTECH/SCM/Consolidate Labs Furniture-2019/TD-104**

Please fill in the following essential parameters:

1. Validity of Offer: _____ Days (Should not be less than 90 days)
2. Delivery Period: _____ Days (After Placement of order)
3. Country of Origin: _____

General

GST No: _____ (Please enclose copy)

NTN/CNIC: _____ (if exempted, please provide valid exemption certificate)

Payment Terms:

1. 50 % advance payment against BG/CDR/Pay Order/DD
2. 50% payment after delivery, installation /commissioning, user satisfaction certificate.

3. Details of Payment Recipient

(1) Name/Title: _____

(2) Address: _____

OEM Name: _____

Signature: _____

Focal Person: _____

Official Seal: _____

Phone Number: _____

Name : _____

Email Address: _____

Designation: _____



NATIONAL UNIVERSITY OF TECHNOLOGY
SUPPLY CHAIN MANAGEMENT OFFICE

FINANCIAL OFFER

Annex C

User Reference No **NUTECH/SCM/Consolidate Labs Furniture -2019/TD-104**

Ser	Items	Description	A/U	Qty Req	Unit Price (Rs) (Incl all taxes)	Total amount for total qty (Rs) (Incl all taxes)
1.	Supply and Fixing of Electronics Work Bench	<p>Description: Double story electronics workbenches (sample picture attached as Annex. 'A'). Architecture of 1st story: Width 2', length 6', height 2'6"(measured form ground). Architecture of 2nd story: width 1', length 6", height 1'8" (measured form base of 1st story). 6 European sockets and 4 multipurpose sockets installed at back edge, 1x plug (100Amp) on the side for internal wiring to electrocute sockets (Female should be Fixed and male should be provided along with each workbench. Socket Picture is attached along with sample picture at annex A(i)) Color scheme should be as per Annex "A(i)".</p> <p>Specifications: All sockets=10Amp sockets for single phase supply, Electrostatic discharge sheet fixed over the surface of workbench. Top of the tables should be wooden.</p>	No	10		
2.	Supply and fixing of SS	Single channel that can be adjustable. -Pillars: Laminated 14 Gauge (Maximum) -Shelves: Laminated 21 Gauge (Maximum)	Length = Feet	170		

	rack with single channel	-Load Bearing Capacity: 50Kg -2 Feet Channel that can accommodate 170 feet whole length -Color: Dark Brown (Sample picture attached as Annex "A(ii)")				
3.	Cupboards for Tools/Publications at Lab Store with dimensions (W11'*L14'-7"*H12') including installation	Steel frame with shelves and sliding doors. Design as per picture attached Colour:- Grey/Light Blue Material:- Stainless Steel with sheet thickness Gauge not more than 16 . Independent internal locking system for each compartment Approximate Size W 2' * L 7' * H 9'. Vendor must visit the store for measuring exact dimensions due to structural columns which may have to be catered for. Railing should be of high quality, Noise free and self-lubricated type. Picture attached at Annex 'A(iii)'	No	05		
Gross Total						

Bid Bond Ref # _____ Total GST _____

Total Value (Incl Tax) _____

*Bid Bond to be attached with Annex C. Copy of Bid Bond be attached with technical offer without showing its value. Exposure of bid bond may result in rejection of offer.

Firm Name _____
Signature _____
Name _____
Designation _____